**REQUEST FORM FOR UKPSF APPLICATION FEE**

**Dear** Head of Faculty Development Academy,

My name is ......................................................................................................... SUT ID.............................................

I am in the School of / or Department of ...................................................................................................... and

- have been teaching at SUT for ............. years ..........months,

- or have been supporting teaching in SUT for ............. years .......... months,

- or have had teaching experience in other institutes for ............. years ......... months.

I am currently holding a UKPSF accreditation at the level of

🞏 None 🞏 Associate Fellow 🞏 Fellow 🞏 Senior Fellow

I would like to apply for a UKPSF accreditation at the level of

🞏 Associate Fellow 🞏 Fellow 🞏 Senior Fellow 🞏 Principal Fellow

and I have prepared my application documents[[1]](#footnote-1) as seen in the attachment below.

Within the budget of Faculty Development Academy, I would like to request for the support of the application fee for the accreditation.

Best regards,

Signature

( )

......................./...................../....................

|  |  |
| --- | --- |
| **1) Chair of the School/Department’s opinion** | **2) Dean of the Institute’s opinion** |
| 🞏 Should be proceeded | 🞏 Should be proceeded |
| 🞏 Should not be proceeded:................................. ............................................................................................  ............................................................................................  Signature..........................................................  ( )  ......................./...................../.................... | 🞏 Should not be proceeded:................................. ............................................................................................  ............................................................................................  Signature..........................................................  ( )  ......................./...................../.................... |

1. Please attached a copy of your complete application documents e.g. teaching reflective report and references. [↑](#footnote-ref-1)